

Bihar Librarian

Syllabus

Unit	Topic (Library Science Subject)	Sub Topic
Unit 1 	Foundations of Library Science	> Library definition, objectives, functions (Social institution, Educational role) > History of libraries: Ancient India (Nalanda, Taxila), UK, USA, Modern India > Types of libraries: Academic, Public, Special, National, Digital > Five Laws of Library Science (Ranganathan's 5 Laws + Implications) > Library movement in India (Baroda, RRRLF, UNESCO, UGC role) > Library legislation: Delivery of Books Act, Press & Registration Act, Public Library Acts of various states > Bihar Special: Bihar State Public Library and Information Centre Act, 2008 > Library associations: ILA, IASLIC, IFLA, ALA + functions > National Libraries: India, UK (British Library), USA (Library of Congress)
Unit 2 	Knowledge Organization, Classification & Cataloguing	> Universe of Knowledge, Modes of formation of subjects > Principles of Classification: Canons, Principles, Notation characteristics > Major schemes: DDC (Editions, Tables), UDC, Colon Classification (CC) – Facets, PMEST > Principles of Cataloguing: Normative Principles, Canons of Cataloguing > Cataloguing codes: AACR-2, CCC, RDA > Physical forms: Card Catalogue, Sheaf, OPAC, Web-OPAC > Standards: MARC-21, ISBD, ISBN, ISSN > Current trends: Metadata, FRBR, Dublin Core



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Unit 3 	Library Management	> Management principles: POSDCORB, Scientific Management, MBO, TQM, SWOT > Library Organization: Sections and functions (Acquisition, Technical, Circulation, Periodical, Maintenance) > Collection development: Selection Principles, Acquisition process, Weeding > Operations: Charging-Discharging systems (Browne, Newark, Automated) > Stock verification: Methods, Frequency, Loss Policy > Budgeting: Types (Line, PPBS, Zero-Based), Accounting > Human Resources: Staffing, Recruitment, Training, Motivation > Building & Furniture: Planning, Standards, Furniture, Equipment > Preservation: Binding, Preservation, Conservation, Archiving
Unit 4 	Information Sources & Services	> Information sources: Primary, Secondary, Tertiary with examples > Reference sources: Encyclopedia, Dictionary, Yearbook, Almanac, Directory, Biographical sources, Atlas > Reference service: Concept, Short-range vs Long-range, Ready Reference > Other services: CAS, SDI, ILL, Document Delivery, Translation, Referral > Information literacy & User Education > Reference sources evaluation

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Unit 5 	Computer & Library Automation	> Computer basics: Hardware, Software, Generations, Input-Output devices > Operating systems: Windows, Linux, UNIX basic > Library software: SOUL, KOHA, E-Granthalaya, LibSys, CDS/ISIS > Automation: Need, Prerequisites, Modules (Acquisition to OPAC) > Barcode & RFID: Uses, Benefits > Digital Library: Concept, Institutional Repository, Greenstone, DSpace > Internet: Search Engines, Browser, Email, Security, Virus
Unit 6 	Networks, Research & Ethics	> Library networks: INFLIBNET, DELNET, NICNET, OCLC > Digital repositories: NDLI, Shodhganga, Shodh Gangotri > Consortia: UGC-Infonet, e-Shodh Sindhu, CeRA > User studies: Information Need, Information Seeking Behaviour, User Studies methods > User education: Techniques, Evaluation > Bibliometrics: Citation, Impact Factor, h-index, Webometrics > Research methodology: Research types, Sampling, Data collection > IPR & Ethics: Copyright, Plagiarism, Professional Ethics > Standards: ISBN, ISSN, MARC





Section-Wise Breakdown

Section	Subject	Number of Questions / Marks
Section 1	Library Science Subject	100 Marks (100 Questions)
Section 2	General Knowledge	50 Marks (50 Questions)
Total	—	150 Marks (150 Questions)



Exam Pattern



Mode of Examination:

Computer-Based Test (CBT)



Question Type:

Multiple-Choice Questions (MCQs)



Total Questions:

150 questions



Total Marks:

150 marks



Duration:

150 minutes (2 Hours 30 Minutes)



Marking Scheme & Evaluation



Correct Answer:

+1 mark for each correct answer.



Negative Marking:

No negative marking for incorrect answers.



Normalization:

Since the exam is conducted in multiple shifts, a Normalization process will be applied to determine the final normalized score. Qualification will be judged based on the Normalized Score, not the raw score.



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Cut-Off



Qualifying Cut-off Percentage (By Category)

To pass the eligibility test, candidates must secure the following minimum percentages based on their category:

 Category	 Minimum Qualifying Marks (%)	 Minimum Qualifying Score (Out of 150)
General (Unreserved)	50.00%	75 Marks
BC (Backward Class)	45.50%	68.25 Marks
EBC (Extremely Backward Class)	42.50%	63.75 Marks
SC / ST	40.00%	60 Marks
PwD (Divyang)	40.00%	60 Marks
Female (All Categories)	40.00%	60 Marks

